

New England Bible College PO Box 2886, South Portland, ME 04116-2886

# Transcript Release Form

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Federal law states that a student's records may not be released to a third party unless either the student (over 18) or his/her parent or guardian (students under 18) signs a release. To facilitate obtaining your educational records, we have prepared this form.

*Please fill out the following areas and mail this form to the institution listed below.*

Name of Student \_\_\_\_\_  
(Include maiden name if applicable)

Year of Graduation \_\_\_\_\_ Student I.D. \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street and/or Box City State Zip

Educational Institution \_\_\_\_\_

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I \_\_\_\_\_ hereby order

the release of my transcripts to:

New England Bible College

PO Box 2886, South Portland, ME 04116-0228.

Signature of authorizing party \_\_\_\_\_ Date \_\_\_\_\_

*Thank you for sending the requested documents.*