



NEW ENGLAND BIBLE COLLEGE
Grace Evangelical Seminary

Catalog



"The truth for the sake of grace"

August 2021

*502 Odlin Road
Bangor, Maine 04401
www.nebc.edu*

New England Bible College/Grace Evangelical Seminary
Can be reached by calling
207-947-1665

The mailing address is 502 Odlin Road
Bangor, Maine 04401

E-mail inquiries can also be made by contacting Administrator and Registrar Emelia O’Roak at
coroak@nebc.edu

Current information is available at the Website:
www.nebc.edu

New England Bible College and Grace Evangelical Seminary are both institutions of Grace
Evangelical, Incorporated.

Pursuant to the Maine Revised Statutes, Title 20-A, section 10708, subsection 4, this institution is not required to obtain authorization from either the State Board of Education or the Maine State legislature in order to : (1) use the name ‘junior college,’ ‘college,’ or ‘university,’ (2) offer courses or programs for academic credit or (3) confer degrees.”

New England Bible College is chartered by the Maine State Department of Education to confer baccalaureate degrees.

“New England Bible College/Grace Evangelical Seminary is an affiliate of the Association for Biblical Higher Education. As such, it participates in and contributes to collegial and professional development activities of the association. Affiliate status does not, however, constitute, imply, or presume ABHE accredited status at present or in the future.”

Grace Evangelical undergraduate programs are approved by the Maine State Approving Agency for the use of Veterans Administration Benefits.

Grace Evangelical does not discriminate in admission or employment policies and practices on the basis of race, sex, age, national origin, disability, or status as a veteran.

Study at New England Bible College/Grace Evangelical Seminary is offered as a privilege and assumes students will be self-governed by relationships and responsibilities to the institution and to each other. Connection with and study at the institution is not under any circumstances to be construed as a right or an entitlement.

This catalog is descriptive and contains statements regarding future events and plans. There is no assurance that all such events or plans will come to pass, nor is there any guarantee implied by the catalog that Grace Evangelical, Incorporated will be able to offer all services it hopes to offer. The catalog is not a contract offered to potential students, though Grace Evangelical will make every reasonable effort to follow through on its offerings.

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A WELCOME FROM THE FOUNDING PRESIDENT

Greetings!

Let me be the first to welcome you to New England Bible College and Grace Evangelical Seminary, a relatively young and rather counter-cultural school, preparing students of all ages for greater service to the Lord our God. I am thankful to God for the call He has placed upon each of your hearts, and I pray that every one of you finds *His* voice speaking to you through the teaching you will receive at NEBC/GES. Our purpose here is true education: to help you grow in wisdom, which is a matter of both the mind and heart. We seek to offer you the knowledge, skills, and practices that will help you more clearly and fruitfully listen to the Scriptures, appreciate the testimonies of that great cloud of witnesses preceding us, and grow stronger in your confidence and ability to serve God's Kingdom. May we do this work in peace and mutual appreciation.

In that regard, it is important to keep in mind that the word "evangelical" is not at root a sociological or political description. It is rather grounded in the words of the angel reported in Luke 2:10: "Fear not, for I bring you a good message (*evangelizōmai*) of great joy..." Evangelical means we continue to bring a *good message of great joy!* As followers of the Son of God, the Lord Jesus Christ, we all must fully intend to step into the great throng of those whose lives are given above all else to sharing the work of bringing the good message ("glad tidings") of great joy which shall be to *all people!*

Please take time to read through this Catalog thoroughly. It provides information you need about our diverse certificate and degree programs, our course offerings, and the policies and procedures which make NEBC/GES run smoothly and fairly. They are necessary for students, faculty, and administration all to follow: recognition by other organizations and institutions depends upon our alignment with accepted standards of administration and academic quality. Remember, to ensure that the courses you take fit the requirements of your academic program, you *must* discuss them with a faculty member or Academic Dean acting as your advisor, and the advisor must sign off on them before you register. Also please be aware that some matters, such as **extensions, independent study arrangements, and the like, need approval of the Academic Dean** and the appropriate instructor. The arrangements are not done until a properly completed form, and any appropriate fees, are filed with the Registrar. This administrative record-keeping is critical to our ability to monitor various aspects of academic administration, providing assurance to ourselves and others that we are doing the job well.

Your input to your learning process is important. I urge you to speak with our Academic Dean Robert Sherman if you have any ideas for additional courses, useful ways of presenting what the school is and how it works, or, even more important, if you have any complaints or concerns regarding any aspect of your treatment by any instructor, administrator, or member of the staff. We take all these matters seriously; the health of this institution depends on our listening to students' ideas and solving problems you may encounter as you study here, whether in the nature of a dangerous condition on campus, a sexual harassment, or any other matter.

May the Lord bless your year ahead with exciting insights and growing preparedness for service.

In Him,
W. Lyman ("Terry") Phillips

WHAT GUIDES US

MISSION

The Mission of New England Bible College/Grace Evangelical Seminary is to educate, equip, and provide servant-leaders to the Body of Christ to fulfill the Great Commission.

STATEMENT OF FAITH

Scripture:

We believe the Bible is God's authoritative word, without error in the original manuscripts.

God:

We believe there is One God in three persons, Father, Son, and Holy Spirit, co-existent, co-equal, co-eternal.

Christ:

We believe that Jesus Christ is the Son of God, fully divine and fully human. He was born of a virgin, lived a sinless life, died on the cross as the substitutionary atonement for the sin of mankind, and rose again from the dead on the third day.

Human Nature / Holy Spirit:

We believe that man was created, male and female, in the image of God but fell into sin and death through the sin of Adam, and that regeneration by the Holy Spirit is the only way to be saved from this fallen condition.

Salvation:

We believe that justification by grace through faith in Jesus Christ alone is the only basis for a right relationship with God and for the gift of eternal life.

The Future of Mankind:

We believe that those who have received salvation will go to heaven, and those who reject Christ will be separated from God forever.

The Future of Christ:

We believe that the resurrected Christ will return visibly and personally to reign as King of kings and Lord of lords.

PURPOSE AND GOALS

New England Bible College/Grace Evangelical Seminary serves all faithful expressions of the Church of Jesus Christ by educating and equipping men and women for leadership in local congregations and other church endeavors. Undergraduate- and graduate-level courses are offered individually or in diverse programs of study. On the College level (NEBC), these include Certificates, Associate of Arts Degrees, and Bachelors' Degrees. On the Seminary level (GES), these include Certificates, a Master of Arts (in either Theology or Ministry), the Master of Divinity, and the Master of Ministry degrees.

Since the Lord leads His church into many areas of ministry, NEBC/GES offers various areas of study emphasis, including Biblical Studies, Church History, Theology, Christian Ethics, Pastoral Ministry, Christian Education, Church Leadership, Missiology, and others. The schools' purpose is to educate and equip students with a high level of academic and professional skill for the world-wide mission and ministry of the Church. Biblical comprehension is a central element of every discipline taught at NEBC/GES. Moreover, students are guided to an understanding of how to defend the authority of the Scriptures and to stand firm in their own faith by recognizing how faithlessness attacks and by countering its claims. The faculty and staff of the school are concerned that all students be strengthened in the ability to apply the truths of Biblical faith in their own lives.

Therefore, study at NEBC/GES is not offered in academic isolation, but in the context of belief, seeking to extend and strengthen each student's personal faith in and devotion to the Lord Jesus Christ. We take it to be the truth that accurate understanding and interpretation of the Scriptures can happen only in the environment of personal faith. At the same time, the Great Commission must be worked out in the real world, and we as Christians must live out our lives in practical, existential interface with that same real world. NEBC/GES works to enable the student to meet the challenges of real-world life, rather than to be defined by an insular existence, avoiding the implications of human imperfection and difficulty.

Character and personal integrity are touchstones for saints well-equipped to teach and lead in the Church. These qualities are goals of the school for every student, as each is encouraged to link personal commitment, disciplined study, and honest living in the effort to develop:

1. A personal relationship with and dependence upon God through individual and communal prayer, worship, study of Scripture, service, and witness.
2. A healthy personal spiritual life based upon and guided by the word of God and shaped by growing understandings and personal experiences of the Gospel's divine power.
3. A full understanding of the foundational doctrines of the Christian faith, a solid, working grasp of the cultures and the religious life of one's own civilization and others, and a knowledge of the Bible's message, content, and history.
4. An ability to think usefully, enabling one to understand and evaluate accurately the thoughts offered by others.
5. A world-wide vision of needs and a desire to employ the Gospel of Jesus Christ in working to meet those needs.
6. The skills in relations, communication, and administration required for effective ministry.
7. Attitudes and gifts that advance the church's diverse works of ministry.
8. Awareness of the social, political, economic, and theological currents of the time and the desire for continual learning.

With the help of God's Spirit, each one of us in the New England Bible College/Grace Evangelical Seminary community is called to both model and foster such virtues, attitudes, abilities, love for learning, and habits of mind as a way of glorifying God and helping bring greater maturity in the faith to our members and greater edification to Christ's Church.

COMMUNITY STANDARD OF BEHAVIOR

Christian maturity involves a commitment to the lordship of Christ, to the truth of God's Word, to a life of dynamic discipleship, and a renunciation of self-centeredness. Mature Christians recognize that scriptural principles govern both thought and conduct, and they apply these principles to their attitudes, opinions, and behavior. They seek to walk by the Spirit, and not gratify the desires of the flesh (Galatians 5:16). New England Bible College/Grace Evangelical Seminary expects each member of our community to understand and embrace such a commitment in their own lives, as together we strive through our academic endeavors and our mutual encouragement to attain greater Christ-likeness.

GENERAL INFORMATION

LOCATION, CONTACT INFORMATION, OFFICE HOURS

The Administrative Offices for New England Bible College/Grace Evangelical Seminary are located in Bangor, while it holds its classes at its facility at 502 Odlin Road, Bangor (just off I-95 at exit 182B) and our campus at Hope Community Church, 879 Sawyer St, South Portland. We have also held classes in Presque Isle, Fayette, Mexico, Lewiston, and in other satellite locations convenient for our faculty and students. We are always on the lookout for additional opportunities to expand our outreach through other facilities.

The school's contact information is:

New England Bible College/Grace Evangelical Seminary
502 Odlin Rd.
Bangor, Maine 04401

(207) 947-1665
www.nebc.edu

Monday – Thursday
11:00 – 4:00 PM

Other times by appointment

(Summer office hours are Tuesday – Thursday, 11:00 AM – 2:30 PM; holiday break hours may differ)

If you have general questions about the College or Seminary, most can be answered through the website, which contains information concerning admissions, academic programs, the Faculty, school activities, school calendar, and such. If you have more particular questions, please contact Emelia O'Roak, Administrator and Registrar, at the Bangor telephone number listed above.

PUBLICATION NOTICE

Every effort is made to provide accurate and up to date information. New England Bible College/Grace Evangelical Seminary reserves the right to change, without prior notice, statements in this Catalog concerning, but not limited to, policies, academic offerings, tuition, and fees. The information in this Catalog supersedes and replaces the information in all previous publications. Where changes exist between the documents, this current issue takes precedence.

EVANGELICAL HIGHER EDUCATION IN MAINE: A HISTORY OF NEW ENGLAND BIBLE COLLEGE AND GRACE EVANGELICAL SEMINARY

New England Bible College was founded in 1959 as Glen Cove Bible School under the leadership of President Harold Duff to prepare men and women for Christian service. At that time the school, an affiliate of Christian Schools Inc., was denominationally unrelated, cooperating with all denominational and independent bodies that were in sympathy with its objectives and its doctrinal position.

The facilities of Christian Schools, Inc. were located on the shores of Penobscot Bay in the village of Glen Cove, Maine. The campus, on 64 acres of woods and fields, included an administration and classroom building, a gymnasium, a dormitory, and sports fields. Recognizing the need for exposure to certain disciplines of general education, a four-year college curriculum was initiated along with its three-year Bible institute program. In the spring of 1973, the four-year program was granted college status by the Maine legislature, and Glen Cove began to award the Bachelor of Religious Education degree. To reflect the new status, the name was changed to Glen Cove Bible College. A one-year program of intensified Bible and Theology was also added to the curriculum of studies offered.

In 1979 Christian Schools, Inc. became insolvent and GCBC was forced to close its doors. However, permission was sought from the state to reopen the school with a new name in a new location. Renamed New England Bible College, the college opened its doors in January 1980 in Portland, Maine under the leadership of Dr. Jack Christensen. In 1984 Edward Hales became the new president, and the college was moved to larger facilities at the First Baptist Church of South Portland (now Hope Community Church).

Dr. Carll Grathwohl became the president of NEBC in 1987 and the first to serve again on a full-time basis. During the presidency of Rev. William E. Inman NEBC began to offer BA and BS degrees in 1997, replacing the BRE program. The curriculum also underwent revision as plans were laid for several new majors; the first, in Missions, was launched in 2001, and others were later added. Rev. Richard Francis became president in January 2007. During the early years of his tenure, NEBC experienced solid growth in student numbers and graduates. But changes in the cultural and religious landscape also brought new challenges, ultimately leading to the school's closure. In 2015, President Francis approached Grace Evangelical, Inc. to ask if it would assume responsibility for continuing NEBC's educational mission, which it did.

Grace Evangelical College and Seminary, based in Bangor, Maine, offered both undergraduate and graduate level theological education. But now its undergraduate program operates under the name of New England Bible College, while its graduate program operates under the name Grace Evangelical Seminary. So even though NEBC is now a subsidiary of Grace Evangelical, we continue to share the former's dedication to faithful and quality education in preparing students for ministry throughout the state of Maine and beyond. And the now shared identity of NEBC/Grace Evangelical remains first and foremost Christian, serving all expressions and denominations of the evangelical church of Jesus

Christ. The school seeks partnership with leaders and members of all such Christian churches and looks forward to spiritual and emotional ownership by these churches.

Grace Evangelical College and Seminary was established in March 2001, incorporated as Grace Evangelical, Inc., under the laws of the State of Maine and overseen by a Board of Advisors and Board of Trustees. Grace Evangelical currently operates under a legislative exemption from the secular charter process available to religious higher education institutions in the State of Maine. Under the exemption, Grace Evangelical is permitted to confer degrees. The corporation and its College and Seminary are a ministry in partnership with Crosspoint Church (formerly Bangor Baptist Church), as well as many other church congregations.

Grace Evangelical first admitted seminary students in 2001 and undergraduates in 2002. The first B.A. in Biblical Studies was awarded May 5, 2006, the first A.A. degree in Biblical Studies in May 2007, and the seminary its first M.A. in Ministry degree in the same month. In the following year, the second B.A. in Biblical Studies was awarded. Since its founding, Grace Evangelical has granted more than 30 undergraduate and graduate degrees.

In June 2008, Grace Evangelical purchased the property at 502 Odlin Road for its campus, moving during the summer from the 815 square foot space on Broadway to the new 5,000 square foot facility in time to hold late summer classes and open the fall semester. In December 2008, Grace Evangelical was able to purchase the 1,800 square-foot Maguire Building to be used as a stand-alone library building.

Grace Evangelical maintains Affiliate status with the Association for Biblical Higher Education (ABHE), an accrediting body recognized by the U.S. Department of Education. In 2008, Grace Evangelical undergraduate programs were approved by the Maine State Approving Agency for the use of VA benefits to pay tuitions of veterans enrolled in degree or certificate programs at the school. In May 2009, the Association of Christian Schools International (ACSI) recognized Grace Evangelical as a provider of Continuing Education Units (CEUs) in Biblical Studies for ACSI-certified teachers.

QUICK LOOK

Which NEBC/Grace Evangelical Seminary program helps me prepare for what?

CERTIFICATE (30 CREDIT HOURS)

The Certificate offers three options: in Biblical Studies, in Theological Studies, and in Ministerial Arts. They may be taken at either the undergraduate or graduate level. They are designed for your personal enrichment and growth and may also help you to be or become a better Sunday school teacher, trustee, deacon, elder, or other lay leader.

ASSOCIATE OF ARTS (A.A. – 60 CREDIT HOURS)

Associates Degrees are half-way to Bachelor's degrees. They do what single courses and certificates do, but with more depth and integration of subject matter. Your Christian experience and readiness for service, perhaps even as a missionary, will be deepened and enhanced.

BACHELOR OF ARTS (B.A. – 120 CREDIT HOURS)

The B.A. offers a very solid foundation in biblical and theological studies. It prepares students to be Christian Educators and Bible teachers up through middle school, while it can also lay the foundation for Master's studies. Students may develop majors in several disciplines or across disciplines.

MASTER OF ARTS (M.A. – 60 CREDIT HOURS)

The M.A. offers a broad foundation, while also allowing students more concentrated studies in either Theology or Ministry. The M.A. (Theology) is more academically oriented, offering students more flexibility to tailor it to their particular vocational goals. It can be preparation for high school or undergraduate teaching in a variety of fields. The M.A. (Ministry) is more pastorally and practically oriented. It can be preparation for parachurch and lay ministries.

MASTER OF DIVINITY (M.DIV. – 84 CREDIT HOURS)

The M.Div. is the degree typically desired by many denominations for those seeking ordination and by larger independent churches as they seek pastoral leadership for their congregations.

MASTER OF MINISTRY (M.MIN. – 36 CREDIT HOURS)

The M. Min. is designed for those already in a pastoral position seeking to upgrade their ministry/leadership qualification from a Bachelor's. It requires at least 30 credit hours of prior work in B.A. level Biblical Studies/Theology and prior experience in ministry.

Do you have academic credit from previous education or professional experience pertinent to one of these programs? Tell us about it and we may be able to transfer credit or give advanced standing in the degree program which interests you.

Because a large majority of NEBC/Grace Evangelical students are “non-traditional” (have full-time jobs, families, etc., and are not enrolled full-time), most courses meet for three hours once each week. We have a 15-week semester, during which there are typically 13 class sessions for each normally scheduled course, and such courses are completed in one semester. There is time at midterm and before finals for paper research and writing and exam preparation. Evaluation of student work will be through quizzes, examinations, and/or papers, at the instructor's discretion.

INFORMATION FOR APPLICANTS AND STUDENTS CONCERNING ADMISSIONS, TUITION, AND ENROLLMENT

ADMISSIONS FOR DEGREE PROGRAMS

Application for admission to a degree program at New England Bible College (undergraduate) or Grace Evangelical Seminary (graduate) must be made on the appropriate Admissions form (undergraduate or graduate) available through the school's website (www.nebc.edu) and the Administrative Office in Bangor. If a potential applicant has not received a copy of the form, one will be provided on request made to that Office by phone, e-mail, or mail.

Normally, secondary school juniors, seniors, or graduates, or persons who have successfully taken the GED exam are candidates for admission to NEBC's undergraduate program. Applicants should have taken the SAT, ACT, or GED and provide these scores in addition to their secondary school transcripts as part of the admissions package. Applicants for graduate programs must have earned a Bachelor's degree. Similarly, such applicants should include an official transcript from their college as part of their admissions package.

The applicant must be sure to indicate on the form which program he or she desires to enter. Applications should be submitted no later than August 1st of the year in which the student desires Fall Semester entry.

An application is complete only when the Essay Form and three references (written on or accompanied by reference forms provided together with the application form) from pastors, teachers, employers, or other similar persons who know and are able to offer evaluation of the applicant's character and potential for Christian service, have been received at the admissions department. Application must be accompanied by a \$25.00 application fee. The applicant is responsible for requesting that copies of any academic transcripts from earlier academic work also be sent to the Admissions office from the institutions where he or she has studied.

Acceptance of any applicant currently enrolled in another academic institution is contingent upon successful completion of the applicant's current semester at that institution.

NON-DEGREE ADMISSIONS

We also admit students interested only in taking a course or two, perhaps for personal enrichment or as a professionally required Continuing Education Unit. Such students need not enroll in a specific certificate or degree program and may take the course(s) for credit or as an audit. The "Non-Degree Student Application" process is more streamlined, and the appropriate forms are available on our website or through the Administrative Office.

Mail all applications to:

Admissions
New England Bible College/Grace Evangelical Seminary
502 Odlin Road
Bangor, ME 04401

Applicants will be notified of action on applications after the Administration has considered the application and accompanying material. We encourage questions regarding admission. Contact us as indicated in this catalog's front pages.

TUITION AND COSTS

Tuition is \$300 per 3 credit-hour course for all students enrolling as for-credit students (that is, students seeking a grade for classes in a Certificate or Degree program, or graded courses for professional CEUs). A course is one semester in duration. Such for-credit students shall pay either the full \$300 per class or pay an initial \$100 per class while establishing a three-month payment plan with the Registrar, with payments due on the first business day of the month. Payments may be paid online through the www.NEBC.edu website (preferred) or directly to the Registrar, either in-person or via USPS mail to the Administrative Office, 502 Odlin Rd., Bangor, ME 04401. Full or initial payment and arrangements must be completed prior to or during the first week of classes.

Tuition is \$50 for students enrolling as Auditors. Auditors are not eligible for payment plans and payment must be made no later than the first week of class.

A student is only actually and officially registered for class(es) when the appropriate tuition payment is received by the Registrar.

Similarly, if plan payments are overdue, students will not be allowed to register for the next semester.

Tuition does not include the cost of books, notebooks, and other required or helpful materials. Additionally, students wishing to take courses online through Zoom will be charged an additional \$25 fee per class to help defray costs of the online equipment and subscription prices. When a course involves travel, the cost of such travel is not included in the course tuition. These items will be the responsibility of the individual student to obtain and finance. Registration involves no cost during the assigned registration period each spring and fall (see the year's academic calendar for specific dates); but students will be charged a \$25 fee for late registrations.

Please note: The granting of certificates and degrees and transmission of transcripts will be withheld until a student's financial obligations to the school have been met.

FINANCIAL AID

New England Bible College/Grace Evangelical Seminary has very limited funds available for financial aid to help defray the costs described above. The school is not eligible for Title IV funds (Pell Grants, Stafford Loans, etc.) from the United States government. A Financial Aid application is available from the Registrar's office.

The school's practice has been to aid student needs through scholarship assistance where required, with no loans being included in financial packages. NEBC/GES hopes to continue this practice of providing scholarships and grants, rather than loans, in the future, depending on God's grace.

To be eligible for financial assistance, a student must:

- 1) Be admitted as an incoming student to, or be a current student of, NEBC/GES,

- 2) Be a certificate or degree student,
- 3) Submit a Financial Aid Application, to be received by the Administrative Office no later than June 1st for the Fall Semester and October 15th for the Spring semester,
- 4) Maintain satisfactory academic progress (a minimum 2.75 GPA).

TUITION REFUND POLICY

For various causes, a student may need to withdraw from a course or from the academic program during a semester, or administrative suspension may be imposed for certain reasons.

Enrollment at NEBC/GES is for the entire semester, not for a shorter period. A student who withdraws *must file an official withdrawal form with the Registrar's Office*. Tuition refunds are calculated from the date of official withdrawal.

Please note: Auditors are not eligible for refunds.

The tuition refund schedule below is based on the amount of tuition a student has actually paid for the semester. Refund calculations will not include any financial assistance or scholarships and will not exceed the amount paid in.

When a student withdraws during the:

First week of the semester	90 % will be refunded
Second week	80 %
Third Week	70 %
Fourth Week	60 %
Fifth Week	50 %
Sixth Week	40 %
Seventh Week	30 %
Eighth Week	20 %
Ninth Week	10 %
Tenth Week and later	0 %

Please note: This refund policy does not cover other expenses, fees, or charges.

CREDIT TRANSFERS

New England Bible College/Grace Evangelical Seminary may accept academic credits from other educational institutions. It is the student's responsibility to have the necessary official transcripts and other material sent from those institutions. Students must then work with the Academic Dean to propose how these credits may fit into a specific degree program at NEBC/GES. Final acceptance or non-acceptance of transfer credits will be determined by the Academic Dean.

Under normal circumstances, to receive a NEBC/GES degree, a student must successfully complete a minimum of 50 percent of the credit hours of study at NEBC/GES, to include the final 30 hours.

Students should also be aware that while we are not accredited by the ATS (Association of Theological Schools) or NEASC (the New England Association of Schools and Colleges), our academic credits have been accepted on an individual basis by a number of other accredited educational institutions, including Husson University, Eastern Maine Community College, New England School of

Communication, and Liberty University. Moreover, we have formal agreements with Lancaster Bible College, Capital Seminary, and Cairn University on the general acceptance of our credits for students seeking to complete their educations at those institutions. Such acceptance of credits illustrates a desire to work cooperatively in education with other schools. A student expecting to receive a degree from an institution other than NEBC/GES should contact that school for information concerning applicability of work taken through NEBC/GES. Our undergraduate degrees have been accepted at Liberty Graduate School, Capital Seminary, and Gordon-Conwell Theological Seminary.

LIFE EXPERIENCE CREDITS

NEBC/GES may grant academic credit for life experience up to *a maximum of 6 credits*. A student must apply for this credit. The standards for granting LEC include four areas:

- 1.) Relevance to the student's area of study;
- 2.) Length of time the student was involved in a specific experience (a minimum of six months of actual service will be expected);
- 3.) The environment or context in which the experience took place (was it an appropriate environment or context for learning and growth to take place?);
- 4.) Results (products, outcomes, accomplishments) that emerged or were produced with the student's involvement during the experience.

Such experience will fall into three general categories: 1) knowledge-based experience, 2) aptitude or competency experience, and 3) internship-type experience. LEC credit is assigned for each of these categories through an evaluative approach appropriate to measuring knowledge, competencies, and supervised opportunities gained through the experiences.

The **knowledge-based experience** includes experience which produces objectively testable knowledge. The student may prove such knowledge through a series of exams demonstrating satisfactory grounding in the given subject matter thereby earning credit for a specific course.

The **aptitude or competency credits** are less objective than the knowledge based LEC. When this type of experience is involved, the student's learning will be evaluated by interview and discussion, applying the four standards mentioned above, to discover the creditworthiness of the experience. The process is to include comments and evaluation by a superior/mentor/overseer who was involved with the student's experience at the time it was occurring.

The **internship-type experience** is evaluated through the submission by the student of a project report that discusses the experience in relation to the same four standards above. A mentor's/supervisor's evaluation will also be included for this type of experience.

Overall, the academic value and study area relevance of life experiences will be significant concerns for the College or Seminary's consideration in determining credit for that experience.

CERTIFICATE AND DEGREE PROGRAMS

New England Bible College/Grace Evangelical Seminary is an institution of higher education offering degrees at both undergraduate and graduate levels. We welcome those who might desire to enroll in individual courses that address personal or professional interests. But should such individuals seek fuller and more integrated knowledge and skill, we offer a variety of programs.

NEW ENGLAND BIBLE COLLEGE (undergraduate)

These programs seek to educate and train men and women who do not have an undergraduate degree in the core knowledge of Bible, Theology, Church History, and Ministry. NEBC has several academic programs for those who have completed high school. These include Certificates, the Associate of Arts degree, and the Bachelor of Arts degree. Each program may be pursued on a full-time or part-time basis.

Certificate

The Certificate program in any of the three options (in Biblical Studies, Theological Studies, or Ministerial Arts) requires completion of ten courses (30 credit hours), a number which is considered two semesters for a full-time student. While NEBC/GES seeks to offer the needed classes on a regular basis, it cannot guarantee that all these classes will be available in any given academic year due to student registration patterns and course rotation.

Associates Degree

The A.A. degree in Christian Studies (60 credit hours) includes the foundational courses that comprise the Certificate program, plus four additional required courses. But it also affords students the opportunity to take six additional classes of their own choosing, to pursue more fully particular interests and knowledge.

Bachelor's Degree

The B.A. degree (120 credit hours) offers students even broader and deeper foundational knowledge in a variety of disciplines, while also affording them greater flexibility in pursuing particular interests as well as greater focus by having them choose a major in a specific topic or field of study developed by each student in consultation with appropriate faculty and the Academic Dean.

GRACE EVANGELICAL SEMINARY (graduate)

These programs seek to educate and train men and women in advanced study in theology beyond the undergraduate degree. As a graduate degree granting institution, our seminary classes require more significant independent thought and research than undergraduate work. *Please note:* The three Certificate programs described above may also be undertaken at the graduate level. We also have three different graduate level degrees, the Master of Arts, the M.Div., and the M.Min.

Master of Arts.

The M.A. degree (60 credit hours) is offered in two distinct orientations. The M.A.: Theology track is more academic in focus, requiring foundational courses in a variety of disciplines, but allowing the student some flexibility in concentrating on a particular interest or field. The M.A.: Ministry is more pastoral in orientation, requiring a mix of foundational academic courses along with a selection of more practical courses in the arts of ministry.

Master of Divinity

The M.Div. (84 credit hours) is a professional ministry degree and is required by many denominations for ordination. It includes a broad education in both the scholarly and practical dimensions of pastoral ministry, and the capstone experience of undertaking either a ministry internship or writing a thesis.

Master of Ministry

The M.Min. (36 credit hours) is a professional degree designed for students with substantial undergraduate work in Biblical Studies or Theology and prior ministry experience. The focus of this degree is to “upgrade” the knowledge and skill of those already engaged in practical ministry.

For further details on any of the programs, see their specific descriptions and checklists below.

Please note: While NEBC/GES seeks to offer the needed classes for our various Certificate and Degree programs on a regular basis, it cannot guarantee that required classes will be available in any given academic year. Our course rotation is geared for the majority of our students who attend on a part-time basis.

Certificate: Biblical Studies, Theological Studies, or Ministerial Arts 30 credit hours – Undergraduate or Graduate

The Certificate equips students with the basics of biblical, theological, or ministerial knowledge and practice for teaching, lay ministry, and personal enrichment.

Expected student outcomes:

- ✓ Student will have a foundational knowledge of Christian faith and practice
- ✓ Student will learn how to do basic research
- ✓ Student will develop competencies and knowledge that are foundational to life skills and further education
- ✓ Student will acquire general knowledge in their chosen area of study

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes and excellent interaction with faculty and ministry professionals

***Please note:** The courses listed below are each identified with two numbers separated by a slash. The course taken at the undergraduate level is indicated and recorded by the first number; the course taken at the graduate level is indicated and recorded by the second number.*

Certificate in Biblical Studies

Core Competencies	Courses	Credit Hours
Theology	Th 100/500 Hermeneutics: Worldview, Theology, & the Bible	3
Biblical Languages	Ln 100/500 Hebrew & Greek for Bible Study	3
Biblical Studies	Bi 101/501 Introduction to Old Testament 1	3
	Bi 103/503 Introduction to Old Testament 2	3
	Bi 102/502 Introduction to New Testament 1	3
	Bi 104/504 Introduction to New Testament 2	3
Elective		3

Certificate in Theological Studies

Core Competencies	Courses	Credit Hours
History	Hi 101/501 Church History Survey	3
Theology	Th 100/500 Hermeneutics: Worldview, Theology, & the Bible	3
	Th 201/601 Introduction to Christian Doctrine 1	3
	Th 202/602 Introduction to Christian Doctrine 2	3
Philosophy	Ph 102/502 Introduction to Philosophy & Ethics	3
	Ph 203/603 Introduction to Apologetics	3
Elective		3

Certificate in Ministerial Arts

Core Competencies	Courses	Credit Hours
Spiritual Discipline	SF 100/500 Spiritual Formation & Transformation	3
Theology	Th 100/500 Hermeneutics: Worldview, Theology, & the Bible	3
Ministry Arts	Mi 110/510 The Theology, History, & Practice of Worship	3
	Co 120/520 Introduction to Preaching and Public Speaking	3
	Mi 200/600 Pastoral Ministry	3
Elective		3

Associate of Arts: Christian Studies 60 credit hours - Undergraduate

The Associate of Arts: Christian Studies degree equips students for service in the Church as Bible teachers or other lay positions. This degree will guide students in acquiring a foundational understanding of the Bible, theology, and church history and practice, as well as basic skills for ministry, further education, and lifelong learning.

Expected student outcomes:

- ✓ Student will develop a basic knowledge of Christian faith and practice
- ✓ Student will gain foundational knowledge of the Old and New Testaments
- ✓ Student will be able to do basic research
- ✓ Student will develop competencies and knowledge that enhance life skills and the pursuit of further education

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes and excellent interaction with faculty and ministry professionals

Core Competencies	Courses	Credit Hours
Study, Research, Writing	En 100 Academic Success	3
Spiritual Discipline	SF 100 Spiritual Formation & Transformation	3
History	Hi 101 Church History Survey	3
Theology	Th 100 Hermeneutics: Worldview, Theology & the Bible	3
	Th 201 Introduction to Christian Doctrine 1	3
	Th 202 Introduction to Christian Doctrine 2	3
	Ph 203 Introduction to Apologetics	3
Biblical Studies	Ln 100 Hebrew & Greek for Bible Study	3
	Bi 101 Introduction to Old Testament 1	3
	Bi 103 Introduction to Old Testament 2	3
	Bi 102 Introduction to New Testament 1	3
	Bi 104 Introduction to New Testament 2	3
Ministry Arts	Ed 101 Introduction to Christian Education	3
	Mi 110 Theology, History & Practice of Worship	3
	Co 120 Introduction to Preaching and Public Speaking	3
Electives		3
		3
		3
		3
		3

Bachelor of Arts

120 credit hours – Undergraduate

The Bachelor of Arts degree grounds students in key subjects of a classical education and Christian studies, while also preparing them for further education and lifelong learning. It also prepares students for service in the Church as pulpit ministers, elders, deacons, missionaries, and Bible teachers.

Expected student outcomes:

- ✓ Student will develop a deep and rich understanding of Christian faith and practice
- ✓ Student will be able to discuss basic history and contemporary philosophical and cultural issues
- ✓ Student will develop basic skills in Greek and/or Hebrew
- ✓ Student will gain foundational knowledge of the Old and New Testaments and will be prepared for advanced study
- ✓ Student will be able to analyze and interpret a diversity of Biblical passages
- ✓ Student will be able to communicate Scripture and Theology with clarity and conviction
- ✓ Students will gain basic skill in the ministerial arts
- ✓ Students will develop intermediate to advanced knowledge in a particular topic or discipline through their major and senior thesis or project
- ✓ Student will acquire skills and knowledge foundational to life skills and further education

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes and excellent interaction with faculty and ministry professionals

Core Competencies	Courses	Credit Hours
Study, Research, Writing	En 100 Academic Success	3
Spiritual Discipline	SF 100 Spiritual Formation & Transformation	3
History	Hi 101 Church History Survey	3
	Hi 102 Church History in World Context	3
	Hi 211 World Religions	3
	Hi Elective:	3
Theology	Th 100 Hermeneutics: Worldview, Theology & the Bible	3
	Ph 102 Introduction to Philosophy & Ethics	3
	Th 201 Christian Doctrine 1	3
	Th 202 Christian Doctrine 2	3
	Ph 203 Introduction to Apologetics	3
	Th Elective:	3
Biblical Studies	Ln 100 Hebrew & Greek for Bible Study*	3
	Bi 101 Introduction to Old Testament 1	3
	Bi 103 Introduction to Old Testament 2	3
	Bi 102 Introduction to New Testament 1	3
	Bi 104 Introduction to New Testament 2	3
	Bi or Ln Elective:	3
	Bi or Ln Elective:	3
	Bi or Ln Elective:	3
Ministry Arts	Ed 101 Introduction to Christian Education	3
	Mi 110 Theology, History & Practice of Worship	3
	Co 120 Introduction to Preaching and Public Speaking	3
	Mi 200 Pastoral Ministry	3
	Mi 301 Basic Biblical Counseling	3
Electives		3
		3
		3
Major	1.	3
	2.	3
	3.	3
	4.	3
	5.	3
	6.	3
	7.	3
	8.	3
	9.	3
	10.	3
Senior Thesis or Project**		6

* Ln 100 may be waived if student takes Greek 1 & 2 and Hebrew 1 & 2. **A thesis or project is undertaken in the two semesters of the Senior year. A thesis must be at least 40 pages, adhere to accepted academic standards, and address some aspect of the student's major. The topic must be approved by the Academic Dean, who will also assign a thesis advisor. A project should serve some local ministry and be under the supervision of a mentor approved by the Academic Dean.

Master of Arts: Theology 60 credit hours – Graduate

The Master of Arts: Theology degree is our more academically oriented M.A. It provides students with an expanded level of knowledge in theological studies and fosters the research and analytical skills necessary for continuing self-education or Doctoral studies. But it can also equip students to serve effectively as Christian leaders, lay ministers, or teachers.

Expected student outcomes:

- ✓ Student will be able to teach in the Church or in a Christian school setting
- ✓ Student will demonstrate a deeper level of knowledge and understanding of theology
- ✓ Student will be able to perform graduate level theological research
- ✓ Student will be able to communicate biblical and theological research with clarity and conviction

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes and excellent interaction with faculty and ministry professionals
- ✓ Allows flexibility to pursue individual study interests

Core Competencies	Courses	Credit Hours
Spiritual Discipline	SF 500 Spiritual Formation	3
History	Hi 501 Church History Survey	3
	Hi 611 World Religions	3
Theology	Th 500 Hermeneutics: Worldview, Theology, & the Bible	3
	Th 601 Introduction to Christian Doctrine 1	3
	Th 601 Introduction to Christian Doctrine 1	3
	Ph 603 Introduction to Apologetics	3
	Th Elective:	3
Biblical Studies	Ln 500 Hebrew and Greek for Bible Study	3
	Bi 501 Introduction to Old Testament 1	3
	Bi 503 Introduction to Old Testament 2	3
	Bi 502 Introduction to New Testament 1	3
	Bi 504 Introduction to New Testament 2	3
Ministry Arts	Ed 501 Introduction to Christian Education	3
	Mi 510 Theology, History & Practice of Worship	3
Electives	1.	3
	2.	3
	3.	3
	4. Thesis* or Elective 4	3
	5. Thesis* or Elective 5	3

*Undertaken in the student's final two semesters. A thesis must be at least 60 pages, adhere to accepted academic standards, and have a topic approved by the Academic Dean, who will also assign a thesis advisor.

Master of Arts: Ministry 60 credit hours – Graduate

The Master of Arts: Ministry degree is our more practically oriented M.A. (when compared to our more academically-oriented M.A.: Theology) and is designed for pastors, missionaries and leaders of para-church organizations. This degree concentrates on developing pastoral knowledge and skills, while also addressing vocational challenges such as time management, basic counseling, fostering the spiritual disciplines, and the like.

Expected student outcomes:

- ✓ Student will attain a deeper level of knowledge and understanding of the Bible and theology
- ✓ Student will learn to communicate Scripture and the Christian faith with clarity and conviction
- ✓ Student will attain competency in the foundational skills of ministry
- ✓ Student will be able to perform graduate level theological research and writing

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes and excellent interaction with faculty and ministry professionals
- ✓ Opportunity for a ministry internship

Core Competencies	Courses	Credit Hours
Spiritual Discipline	SF 500 Spiritual Formation	3
History	Hi 501 Church History Survey	3
	Hi 611 World Religions	3
Theology	Th 500 Hermeneutics: Worldview, Theology, & the Bible	3
	Th 601 Introduction to Christian Doctrine 1	3
	Th 602 Introduction to Christian Doctrine 2	3
	Ph 603 Introduction to Apologetics	3
Biblical Studies	Ln 500 Hebrew and Greek for Bible Study	3
	Bi 501 Introduction to Old Testament 1	3
	Bi 503 Introduction to Old Testament 2	3
	Bi 502 Introduction to New Testament 1	3
	Bi 504 Introduction to New Testament 2	3
	Bi Elective:	3
Ministry Arts	Ed 501 Introduction to Christian Education	3
	Mi 510 Theology, History & Practice of Worship	3
	Co 520 Introduction to Preaching & Public Speaking	3
	Mi 600 Pastoral Ministry	3
	Mi 601 Basic Biblical Counseling	3
	Mi 760 Ministry Assessment & Management	3
Elective	Internship* or Elective	3

Master of Divinity 84 credit hours – Graduate

The Master of Divinity degree equips people for pastoral ministry. Indeed, the M.Div. is required by many denominations for pastoral ordination because it provides thorough Biblical, theological, and ministerial education and training. As such, it does not require a Bachelor's degree in theology, Bible or ministry as a pre-requisite.

Expected student outcomes:

- ✓ Student will have solid knowledge in matters of the authorship, historical background, structure and themes of the books of the Bible
- ✓ Student will have solid knowledge in areas of church history, Christian doctrine, and current theological trends and issues
- ✓ Student will be prepared to preach and teach the Word accurately and effectively
- ✓ Student will be prepared for pastoral ministry, missions, evangelism, chaplaincy and leadership of Christian organizations
- ✓ Student will be prepared for ordination
- ✓ Student will be prepared to pursue future doctoral work

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes, excellent interaction with faculty and ministry professionals
- ✓ Internship option provides excellent opportunity for hands-on experiential learning
- ✓ Thesis option provides excellent opportunity for focused graduate level research and writing

Core Competencies	Courses	Credit Hours
Spiritual Discipline	SF 500 Spiritual Formation	3
History	Hi 501 Church History Survey	3
	Hi 611 World Religions	3
	Hi Elective:	3
Theology	Th 500 Hermeneutics: Worldview, Theology, & the Bible	3
	Th 601 Christian Doctrine 1	3
	Th 602 Christian Doctrine 2	3
	Ph 603 Introduction to Apologetics	3
Language	Ln 501 Introduction to Biblical Greek 1	3
	Ln 502 Introduction to Biblical Greek 2	3
	Ln 511 Introduction to Biblical Hebrew 1	3
	Ln 512 Introduction to Biblical Hebrew 2	3
Biblical Studies	Bi 501 Introduction to Old Testament 1	3
	Bi 503 Introduction to Old Testament 2	3
	Bi 502 Introduction to New Testament 1	3
	Bi 504 Introduction to New Testament 2	3
	Bi Elective:	3
Ministry Arts	Ed 501 Introduction to Christian Education	3
	Mi 510 Theology, History & Practice of Worship	3

	Co 520 Introduction to Preaching & Public Speaking	3
	Mi 600 Pastoral Ministry	3
	Mi 601 Basic Biblical Counseling 1	3
	Mi 760 Ministry Assessment & Management	3
	Mi Elective:	3
Elective 1		3
Elective 2		3
Internship <i>or</i> Thesis*		6

* An internship or thesis is undertaken in the student's final two semesters. The student may participate in some form of ministry, doing so under the supervision of a mentor approved by the Academic Dean. A thesis must be at least 60 pages, adhere to accepted academic standards, and have a topic approved by the Academic Dean, who will also assign a thesis advisor. Upon successful completion, the internship or thesis will earn 6 credit hours.

Master of Ministry **36 credit hours – Graduate**

The Master of Ministry (M.Min.) is designed for full-time pastors, missionaries, and leaders of para-church organizations. Their invaluable full-time ministry experience has been made equivalent to 30 credit hours of academic study, enabling them to complete the Master's degree in less time (36 credit hours, instead of the more typical 60 credit hours), while continuing the ministry to which God has called them. This degree helps acquaint students with recent theological issues, refresh a variety of pastoral skills, and allow students to tailor and apply their education directly to their present ministry.

Expected student outcomes:

- ✓ Students will be revitalized in their theological knowledge and pastoral skill
- ✓ Students will initiate a new ministry undertaking
- ✓ Students will gain new skill in graduate level research, work, and writing

Distinctives:

- ✓ Mentoring relationships with experienced faculty and pastors
- ✓ Small classes and excellent interaction with faculty and ministry professionals
- ✓ Fewer credit hours required to earn degree

Admission Requirements:

Due to the particular nature of this degree, the following prerequisites apply:

- Applicants must have an undergraduate degree in Bible or Theology **or** have earned at least 30 credit hours in these areas in their Bachelor's degree.
- Applicants must have at least 2 years full-time ministry experience or the equivalent (by the end of their degree program).
- Applicants must meet all other general admission requirements for Grace Evangelical Seminary.

Core Competencies	Courses	Credit Hours
Spiritual Formation	SF 501 Spiritual Formation	3
Theology	Th 500 Hermeneutics: Worldview, Theology, & the Bible	3
	Th Elective:	3
Bible	Bi Elective:	3
Ministry	Mi 602 Intermediate Christian Counseling	3
	Mi 760 Ministry Assessment and Management	3
	Mi Elective:	3
Electives		3
		3
		3
Ministry Project		6

Graduation Requirements:

After course work of 30 credits are accrued, students are expected to complete a major **Ministry Project** (worth 6 credit units) consisting of three main parts:

1. **Research** on a topic that will enhance the student's present or future ministry. This research will include a literature review, Biblical study, and original data collection (i.e. interviews, questionnaires, and empirical work).
2. The **application** of the research results through specific procedures applied to the student's ministry.
3. A **written report** recording the research, application, procedures, and results of the project as it relates to the student's ministry (6000-7000 words, 20-24 pages of text double-spaced, #12 Times Roman font, in Turabian format).

The Ministry Project will be evaluated according to the quality of each of these: the research, its application in a practical ministry context, and the assessment of the project's effectiveness in the written report. A fuller explanation and guide to the requirements of the project and report are available from the Administrator or the Academic Dean.

UNDERGRADUATE AND GRADUATE COURSE OFFERINGS

New England Bible College/Grace Evangelical Seminary offers a full program of study for both undergraduate and graduate students seeking a Christian education. The following is a comprehensive list of our recent, current, and intended course offerings. Not all these courses will run in any given year. But NEBC/Grace seeks to offer a regular rotation of foundational, intermediate, and advanced level courses over a sequence of several years, to meet the needs of our various students in diverse certificate and degree programs. The course descriptions are given to help students make informed choices, but the actual course material given by individual instructors may vary in some details from the descriptions provided in this catalog.

A note on area, number, and title designations of courses. All our courses are listed under the four major emphases of our curriculum: Foundational Courses, Biblical Studies, Christian Thought, and Ministry

Arts. All courses are open to undergraduate and graduate students, with more stringent course assignments and requirements placed upon those students doing graduate level work. Each individual course listed in this catalog is designated by two letters, number/number, and a descriptive title. The beginning two letters of each listing describe the course's more particular area of study. For example, Biblical Studies includes courses in Biblical Languages (Ln) and the content of the Bible (Bi), while the Christian Thought area includes courses in Church History (CH), Theology (Th), and Philosophy (Ph). The two numbers indicate the level of the course as an undergraduate/graduate offering. For undergraduates, "100" level courses are introductory, the first level of courses available in a study area; "200" courses are intermediate; and "300" and "400" courses are advanced. At the graduate level, "500" is introductory; "600" is intermediate; and "700" is advanced level. Students are advised that each of these numbers correspond to the difficulty and prerequisites needed for a class. First year students—whether undergraduate or graduate—are advised to begin with mostly introductory level classes, which help establish the foundations for the knowledge and skill they will soon gain in intermediate and more advanced level courses. Also note that "1" or a "2" *following* the course title indicates that the course is the first or second semester of a two-semester course sequence, and the "1" course is normally a prerequisite for the "2" course. An example would be that Introduction to Biblical Greek 1 is the first semester of first-year Greek, and Introduction to Biblical Greek 2 is the second semester: the first semester course must be taken before one will be able to take the second.

Foundational Courses:

These courses give students a solid grounding for whatever educational program they pursue at NEBC/Grace Evangelical, by providing them with academic tools and the intellectual and spiritual orientation needed to make the most of their future classes.

En 100/500 Academic Success

This course equips students with the tools to succeed throughout their studies at New England Bible College/Grace Evangelical Seminary. It will discuss effective study habits, how to read more effectively and critically, and how to organize one's thinking to write more clearly. Students will learn how to do research (both in a library and online), how to evaluate sources, how to develop and support an academic argument, and how to organize papers using proper grammar and format. It is mandatory for all entering undergraduate students and is recommended for graduate students returning to study after some time away.

SF 100/500 Spiritual Formation and Transformation

Although Scripture tells us that everyone should be transformed by the renewing of their minds and conformed to the image of Christ, we all know that there is not nearly as much of this transformation going on as there could and should be. One reason is that many people have an insufficient grasp of what this process is. Another reason is that people lack specific knowledge about how one goes about being transformed. This course will focus on both of these important areas.

Th 100/500 Hermeneutics: Worldview, Theology, and the Bible

Christians are called to be "in the world, but not of the world." Yet many current expressions and understandings of the faith, including reading the Bible, often rest upon assumptions and attitudes conditioned by the culture around us—a culture not necessarily friendly to Christianity. This class addresses how we can be more discerning and mature in our understanding of the faith, our interpretation of Scripture, and our proclamation of the gospel to a world that desperately needs it.

Biblical Studies:

The area of Biblical Studies includes courses in the biblical languages, survey courses on the Old Testament, New Testament, more focused courses on individual parts of the Bible as well as courses offering thematic considerations of topics running through Scripture.

Languages:

Ln 100/500 Greek & Hebrew for Bible Study

A course introducing the basics of alphabet, vocabulary, grammar, and structure of Greek and Hebrew so that students may have a working knowledge to better use the diversity of linguistic tools and resources available for Bible study, whether as lay people or clergy.

Ln 101/501 Introduction to Biblical Greek 1

Introduction to the New Testament's language. Greek is a doorway to deeper understanding of all the New Testament writings. This course takes up the Greek alphabet and the basics of grammar and vocabulary, leading to a basic competence in translation.

Ln 102/502 Introduction to Biblical Greek 2

(Prerequisite: *Ln 101*) Continues the building process to an initial competence in the original Greek language of the Bible.

Ln 103/503 Living Koine Greek 1

Koine Greek was the international language of business, politics, and culture for centuries in the Greco-Roman empire following the conquest of Alexander the Great. The Septuagint (Old Testament) and New Testament are recorded in this nuanced, specific language. We will learn Koine as a living language, using immersion techniques to explore vocabulary and grammar. Observation, action, and direct association will lead to confidence in reading the text in its original language.

Ln 104/504 Living Koine Greek 2

(Pre-requisite: *Living Koine Greek 1*) We will continue to learn Koine as a living language, using immersion techniques to explore vocabulary and grammar. Observation, action, and direct association will lead to confidence in reading the text in its original language.

Ln 111/511 Introduction to Biblical Hebrew 1

The Old Testament's first language was Hebrew. This course takes up the Hebrew alphabet and the basics of grammar and vocabulary, leading to a basic competence in translation.

Ln 112/512 Introduction to Biblical Hebrew 2

(Prerequisite: *Ln 111*) This course continues the study of the Old Testament's Hebrew language, leading to more effective Old Testament exegesis and interpretation.

Ln 121/521 Introduction to Ecclesiastical Latin 1

This course is designed for students who wish to read and understand Jerome's Latin Vulgate and other early Christian writings, or to simply understand the Latin liturgy included in their own church services. This course takes up the Latin alphabet, and the basics of grammar and vocabulary, leading to a basic competence in translation.

Ln 122/522 Introduction to Ecclesiastical Latin 2

This course continues the study of Ecclesiastical Latin, leading to translations of Jerome's Latin Vulgate.

Ln 201/601 Greek Exegesis

(Prerequisite: Ln 101 & 102 or 103 & 104) This course offers students the opportunity to put their new knowledge of Greek into use reading, studying, and interpreting select passages of the New Testament in its original language.

Ln 202/602 Hebrew Exegesis

(Prerequisite: Ln 111 & 112) This course offers students the opportunity to put their new knowledge of biblical Hebrew into use reading, studying, and interpreting select passages of the Old Testament in its original language.

Old Testament:

Bi 101/501 Introduction to the Old Testament 1 (formerly Old Testament Survey)

This course introduces students to the content of English translations of the Old Testament, helping them learn the people, events, covenants, literary genres and narratives in its diverse collection of books given to God's people. Depending upon the approach of individual instructors, it will likely cover the Pentateuch and the Historical books following Genesis through Deuteronomy. *Part 1 of a two-semester course.*

Bi 103/503 Introduction to the Old Testament 2 (formerly Old Testament Themes & Interpretation)

This course builds on the knowledge gained in the OT 1, and continues exploring the texts of the Old Testament, while considering more fully the theological implications and practical applications of that knowledge. Depending upon the approach of individual instructors, it will likely cover the Prophetic books and the Writings. The course will also examine how the OT is foundational to Christian faith and our understanding of the New Testament, including prophecies of the coming Messiah. *Part 2 of a two-semester course.*

Bi 201/601 Old Testament Theology

The writings of the Old Testament have a variety of human authors and editors spread across centuries in diverse contexts. Yet each in their own way bear inspired and common witness to the covenantal promises, actions, and requirements of God. This course will examine the ways in which Israel's scribes and prophets all attest to God's continuing faithfulness and greater purposes.

Bi 301/601 The Pentateuch

Introduces the student to the foundational documents of Judaism and Christianity, the Torah/Pentateuch, showing how the later Biblical books build on the foundation of the Mosaic Covenant. The course focuses on the main themes developed in these books, as well as some of the controversies surrounding authorship and interpretation.

Bi 311/611 Old Testament Prophets & Prophecy

This course offers a more detailed study of selected Old Testament prophets and their particular situations. It will examine how their preaching and proclamations are grounded in God's Torah and his larger covenantal purposes—past, present, and future.

Bi 321/621 The Psalms & Wisdom Literature

This course offers a more detailed study of that OT section collectively called “The Writings,” that is, ancient Israel’s hymnbook (The Psalms) as well as works such as Proverbs, Ecclesiastes, Job, and the Song of Solomon. It will also consider how these writings fit into the larger context of the biblical canon and God’s covenantal purposes.

New Testament:

Bi 102/502 Introduction to the New Testament 1 (formerly New Testament Survey)

This course introduces students to the content of English translations of the New Testament, helping them learn the literary genres of parable, gospel, epistle, and apocalyptic, the basics Jesus’ life and teachings, and the history of the early church, and the writings of the apostles. Depending upon the approach of individual instructors, it will likely focus on the four gospels. *Part 1 of a two-semester course.*

Bi 104/504 Introduction to the New Testament 2 (formerly New Testament Themes & Interpretation)

This course builds on and deepens the knowledge gained in the NT 1, while exploring more fully the theological implications and practical applications of that knowledge. Depending upon the approach of individual instructors, it will likely focus on the Acts of the Apostles, the various Epistles, and John’s Revelation. *Part 2 of a two-semester course.*

Bi 202/602 New Testament Theology

The New Testament has a variety of human authors motivated by different immediate concerns writing to diverse audiences. Yet they all bear inspired witness to the one work of God the Father in Jesus Christ through the power of the Holy Spirit. This course will examine both the distinctive presentations of the apostolic authors and their common witness to the one Gospel.

Bi 314/614 Readings in the Gospels and Acts

This course surveys the three synoptic gospels, plus Luke’s Acts of the Apostles, as well as the gospel of John, with the aim of understanding each writer’s particular theological teachings and concerns, while also drawing attention to their complementary witness to the one Gospel. It builds upon, and deepens the knowledge gained in Introduction to New Testament 1.

Bi 324/624 Readings in the Epistles

This course surveys the letters of Paul, James, Peter, and John, with the aim of understanding each author’s particular theological concerns and teachings, while also drawing attention to their complementary witness to the one Gospel. It builds upon, and deepens the knowledge gained in Introduction to New Testament 2.

Bi 408/708 The Johannine Literature (formerly Bi 470/770 Topics in...)

The course examines the gospel of John, his epistles, and the Revelation. It will highlight the key structure and details of each work, while also exploring the broad theological themes running through them all.

Bi 412/712 The Epistle to the Romans (formerly Bi 470/770 Topics in...)

This course explores Paul’s letter to the Romans. Through detailed exegesis of each chapter, consideration of cultural context and biblical history, and consultation with selected commentaries, the course will strive for a comprehensive understanding of this treasured portion of Scripture.

Bi 414/714 Paul's Letters to the Corinthians (formerly Bi 470/770 Topics in...)

Paul's correspondence with the Church at Corinth offers broad and profound theological teaching as well as concrete admonitions and advice on everyday life within a Christian community. Yet the two letters included in our current Bible offer many challenges for scholars because they apparently presuppose letters or communications to Paul that are no longer available to us. This course will exegete Paul's letters, while also seeking to understand their background and setting.

Bi 416/716 The Epistle to the Galatians (formerly Bi 470/770 Topics in...)

This course will undertake a close study of Paul's letter to the Church at Galatia. *While students are not required to know Greek, those who are knowledgeable will be encouraged to share their insights with their classmates.*

Biblical Context and Themes:

Bi 210/610 Canon and Creed

For Jesus and the first disciples, the Scriptures were just the "Old" Testament. Yet under the guidance of the Holy Spirit and the "rule of faith" (which became the basis for the early creeds), the Church came to recognize the apostolic writings as equally authoritative ("canonical") with the OT. In effect, the canon supplied the raw materials for the creeds, while the creeds defined the common understanding of what those raw materials taught on key doctrinal issues. This course will examine how the recognition of the canon and the development of the creeds paralleled each other and how each is essential to the church's ongoing faith and identity.

Bi 220/620 Biblical Theology

This course introduces students to the methodology of biblical theology and explores various themes of biblical theology as they unfold across the metanarrative of both Testaments. In particular, the course will highlight the unity and diversity of Scripture. Passages will be viewed within their native context (diversity) and then will be explored for their contribution to the big story of God's revelation (unity). It will consider themes such as covenant, redemption, soteriology, and the advance of God's Kingdom, and how such themes give shape to Christian life and ministry.

Bi 232/632 Eschatology in the Christian Canon

Eschatology is the study of the Church's enduring faith in God's promise to overcome the ills and sin of this world through its final judgment, restoration, and glorification. What is involved? What is now? What is future? This course will consider the eschatological texts of both the Old and New Testaments, as well as the Church's historic and current teachings.

Bi 360/760 Biblical Settings

Understanding the world of the Bible can help explain the text more fully. This course will use a multidisciplinary approach to learn about Biblical archaeology and geography as well as some cultural backgrounds to bring the text to life. It will put places "on the map" and help students understand why towns, roads, and attack routes arose where they did. It will examine how archaeology is done and explore what it can and cannot teach us about the Biblical story.

Bi 365/765 Holy Land Trip Preparation and Trip

Open to all. Particularly taught for those traveling with NEBC/Grace Evangelical on a pilgrimage to the Holy Land, this course brings students into contact with 1) Holy Land history and archaeology, 2) Holy Land topography and geography, 3) the art of biblical story telling, and 4) what to

bring/pack/wear, etc.: a practical primer. It is typically scheduled for five Saturday sessions. This course is completed while on site in Israel and when the students return.

Bi 470/770 Topics in Biblical Studies

A focused consideration of a Scriptural topic, to be determined by the instructor. “Topics” courses typically vary from semester to semester, dealing with sections and/or genres of biblical writing, or specific themes. The announcement and description of a particular topic will be provided to students when course registration begins. Instructor’s permission required prior to enrollment. *Course may be taken more than once if topic varies.*

Bi 480/780 Directed Study in Biblical Studies

Directed studies allow the student(s) taking them to focus on a particular topic under the direct supervision of an instructor in Biblical Studies. A directed study plan (including meeting times and topics covered, reading assignments, and paper/exam requirements and deadlines) must be completed with the signatures of the student(s) and the instructor, and approved by the Academic Dean. Directed Study courses may be taken more than once given different topics.

Bi 490/790 Thesis

This “course” is a substantial piece of scholarly research and writing on a topic within the field of biblical studies. That topic must be approved by the Academic Dean, who will assign a thesis advisor from the Faculty. The thesis may serve as the capstone requirement in several of our degree programs.

Christian Thought:

The area of “Christian Thought” considers the meaning of the Christian faith both now and historically, in order to remain faithful to Scripture and be effective in witness. It includes courses in the history of the Church over the centuries, as well as the teachings (doctrines), theology and ethical norms of the Christian faith. It also considers other faiths and ideologies from a Christian perspective, so it includes courses in world religions, philosophy, and Christian apologetics.

History:

Hi 101/501 Church History Survey

This course examines the rapid growth of the early Church, key turning points and developments in the Christian community over the centuries, with a particular focus on the Reformation. Current trends and movements in the contemporary Church may be considered briefly.

Hi 102/502 Church History in World Context

This course presupposes the overview of Church History Survey and examines more deeply key landmarks, persons, and movements in the Church’s ongoing pilgrimage. The course will pay particular attention to how the Church shaped, and was shaped by, its engagement with the cultures around it and the role it has played in the development of world history, especially in the modern era.

Hi 211/611: World Religions

Given modern communications, travel, and immigration patterns, Christians have a responsibility to have a basic understanding of the other major religions of the world. This course endeavors to provide that knowledge, as well as to promote both critical thinking and appropriately respectful engagement.

Hi 304/604 American Church History

This course surveys the development and growth of American religious experience. Through reading of both original and secondary sources, this course will investigate the rise of denominations, changes in American religion caused by immigration, and the intellectual and cultural changes leading to our modern religious landscape.

Hi 320/620 Early Church History

This course will explore the thought and times of the Early Church Fathers and Apologists through an in-depth investigation of early heresies that challenged the Church to develop appropriate articulations of orthodoxy. This course will explore the Early Church through the year 600.

Hi 330/630 Reformation Theologies

This course explores the major theological and practical upheavals in Christianity from the 15th through the 17th centuries. This period was one of radical change for the Catholic tradition and marks the birth of the Lutheran, Reformed, and Anabaptist traditions. The course will explore the major figures and developments of the Reformation Era through primary and secondary readings, lecture, and discussion.

Hi 470/770 Topics in Church History

A focused consideration of a topic in Church History, to be determined by the instructor. “Topics” courses typically vary from semester to semester, dealing with matters such as individual theologians, eras, traditions, movements, or contemporary issues. The announcement and description of a particular topic will be provided to students when course registration begins. Instructor’s permission required prior to enrollment. *Course may be taken more than once if topic varies.*

Hi 480/780 Directed Study in Church History

Directed studies allow the student(s) taking them to focus on a particular topic under the direct supervision of an instructor in Church History. A directed study plan (including meeting times and topics covered, reading assignments, and paper/exam requirements and deadlines) must be completed with the signatures of the student(s) and the instructor, and approved by the Academic Dean. Directed Study courses may be taken more than once given different topics.

Hi 490/790 Thesis

This “course” is a substantial piece of scholarly research and writing on a topic within the field of Church History. That topic must be approved by the Academic Dean, who will assign a thesis advisor from the Faculty. The thesis may serve as the capstone requirement in several of our degree programs.

Theology, Philosophy, and Doctrine:

Ph 102/502 Introduction to Philosophy and Ethics

Beginning with the ancient Greeks and moving to modern times, this course will survey the major philosophical schools and their assumptions and teachings. The course will help students better understand how Christianity has both adapted and used various philosophical systems, while also resisting others.

Th 201/601 Christian Doctrine 1

The word “doctrine” derives from the Latin word for “teaching,” which means that Christian doctrine is simply the orthodox teachings about the various elements of our faith. This first part of a two-

semester course will address the biblical grounding of Christian belief as such, the Trinity, creation and providence, human nature, sin, and the covenant of grace. *Part 1 of a two-semester course.*

Th 202/602 Christian Doctrine 2

This second semester will consider the person of Christ and his work of salvation, the Holy Spirit, the doctrine of the Church, Christian life, Christianity's relation to other religions, and the Last Things. *Part 2 of a two-semester course.*

Ph 203/603 Introduction to Apologetics

"Apologetics" is the technical term for making a reasoned argument in defense of a position or to encourage that position's acceptance. Perhaps the most famous Christian example is Paul's speech to the Athenians on the Areopagus (Acts 17). Apologetics draws its evidence from everyday experience and academic disciplines such as philosophy, history, cosmology, and other sciences. Students will learn what they need to be able defenders of Christian faith as well as having their own faith strengthened.

Th 301/701 Living Trinitarian Faith

Intended as a follow-up course to Th 201/601 and Th 202/602, this course considers more thoroughly how Trinitarian faith pervades the Christian understanding God's being and revelation, the person and saving work of Christ, and the place and role of the Holy Spirit in the life of the Christian community.

Th 470/770 Topics in Theology

A focused consideration of a topic in theology or doctrine, to be determined by the instructor. "Topics" courses typically vary from semester to semester, addressing thematic subjects or considering the work of specific theologians, thinkers, or traditions. The announcement and description of a particular topic will be provided to students when course registration begins. Instructor's permission required prior to enrollment. *Course may be taken more than once if topic varies.*

Th 480/780 Directed Studies in Theology

Directed studies allow the student(s) taking them to focus on a particular topic under the direct supervision of an instructor in Theology. A directed study plan (including meeting times and topics covered, reading assignments, and paper/exam requirements and deadlines) must be completed with the signatures of the student(s) and the instructor, and approved by the Academic Dean. Directed Study courses may be taken more than once given different topics.

Th 490/790 Thesis

This "course" is a substantial piece of scholarly research and writing on a topic within the field of biblical studies. That topic must be approved by the Academic Dean, who will assign a thesis advisor from the Faculty. The thesis may serve as the capstone requirement in several of our degree programs.

Ministry Arts:

The area of "Ministry Arts" is a broad one and includes a diverse array of courses aimed at developing the practical knowledge and skills needed for faithful and effective pastoral ministry, such as worship leadership, effective teaching, communication, counseling, and the like.

Ed 101/501 Introduction to Christian Education

This course examines human and spiritual development theories that inform explanations of how people learn. Developmental stages will be explored along with learning styles. Theories and research are included with an emphasis on practical applications in a Church context. Students will build a Christian philosophy of education and gain practical lesson planning and teaching experience.

Mi 110/510 Theology, History, and Practice of Worship

This course explores the elements of Christian worship, from its scriptural roots and the practices of the early Church. We will consider practices in different Christian traditions with an eye to why those differences exist and what they mean. What is personal worship? What is corporate worship? Efforts will be made to have leaders from various denomination backgrounds available to describe their worship practices and traditions.

Co 120/520 Introduction to Preaching and Public Speaking

This course provides the opportunity for the student to learn how to effectively communicate publicly. It will help the student learn how to prepare lessons and speeches, and present their material clearly and appealingly, providing them opportunities to practice with constructive comments from their peers, instructor, and professionals (teachers, professors, and pastors).

Mi 200/600 Pastoral Ministry

This course is designed to look at the “nuts and bolts” of pastoral ministry. The student will learn how to officiate and create various kinds of services (funerals, weddings, sacraments of Baptism and the Lord’s Supper, commissionings, dedications, confirmations, etc.) by using a pastor’s manual/service book of their choice. There will also be discussion of the basics of pastoral visitations, care, and leadership. Also included will be the ongoing sharing of the student’s personal devotional walk, as well as some case-study investigations.

Mi 250/650 Evangelism and Missions

Evangelism is an act of divine-human cooperation: The Church sharing good news of God’s salvation in Christ by His Spirit’s enabling power. Mission presupposes evangelism, but adds to it concrete service, such as educational efforts, medical care, or disaster relief. This foundational course in evangelism and missions deals with the biblical basis and theological rationale for such work, especially in the light of negative trends such as post-modernity, “pluralism” and “tolerance” that downplay Christian witness. Students will also learn of a variety of Christian organizations doing such work.

Co 262/562 Computers in Ministry

Focusing on the benefits computers offer to ministry, this user-friendly course offers teaching and hands-on application. It introduces Bible study software, computer animated slide presentations e.g., Power Point, website construction, desktop publishing, and other skills.

Mi 301/601 Basic Biblical Counseling

This course will examine counseling from a Biblical perspective. God has placed in the Bible solutions for human problems and needs and provides the keys for successful and contented living. Believers taking this course will learn how to become effective Biblical counselors for basic spiritual and emotional needs.

Mi 302/602 Intermediate Christian Counseling

This course will begin where Basic Biblical Counseling ended. Its main purpose will be to observe, understand and apply the Bible's solutions to human problems and needs. Students taking this course will become better equipped to help others in Christian counseling situations.

Mi 360/660 Business Administration for Ministry

This course explores fundamental management principles to assist current or future ministry leaders. Students will explore basic management and leadership principles, learn to manage risk, and investigate basic financial management including understanding the time-value of money, evaluating financial statements, managing budgets, and raising funds. While the course emphasis is on the organization, application and resources will be provided for personal financial management. A financial calculator and/or Microsoft Excel is recommended.

Mi 451/751 Hospital Chaplaincy

This course is offered in conjunction with the Clinical Pastoral Education (CPE) at Northern Light Medical Center in Bangor. It is an intensive practical ministry introduction that students may undertake according to schedule determined by the program's Director at Northern Light. It involves many hours each week at the Medical Center. Upon successful completion, students may request to have it count for nine credit hours at NEBC/Grace Evangelical.

Mi 460/760 Ministry Assessment and Management

This course—intended primarily for students in their final year—offers the opportunity to further integrate and strengthen various pastoral skills, while also prompting students to greater clarity regarding pastoral responsibilities, limitations, ethics, and leadership. It also offers practical advice on time management, good physical health practices, personality and skills assessment, and spiritual disciplines. Some class sessions may be led by experienced pastors sharing their expertise and responding to student questions.

Mi 470/770 Topics in Ministry

A focused consideration of a topic in ministry or the pastoral arts, to be determined by the instructor. "Topics" courses typically vary from semester to semester, addressing thematic subjects, specific pastoral issues, or the development of particular skills. The announcement and description of a particular topic will be provided to students when course registration begins. Instructor's permission required prior to enrollment. *Course may be taken more than once if topic varies.*

Mi 480/780 Directed Study in Ministry

Directed studies allow the student(s) taking them to focus on a particular topic under the direct supervision of an instructor in Ministry. A directed study plan (including meeting times and topics covered, reading assignments, and paper/exam requirements and deadlines) must be completed with the signatures of the student(s) and the instructor, and approved by the Academic Dean. Directed Study courses may be taken more than once given different topics.

Mi 490/790 Ministry Project

This "course" is a substantial project undertaken to serve a particular and well-defined pastoral need or purpose. It will include initial research and preparation, the actual implementation of the project, and a final report analyzing its relative success or shortcomings. The project must have prior approval by the Academic Dean, who will assign a project advisor (who may be a faculty member or an

overseeing pastor). The ministry project may serve as the capstone requirement in several of our degree programs.

NON-STANDARD LEARNING OPPORTUNITIES

On occasion, NEBC/Grace Evangelical Seminary welcomes visiting scholars or experts who offer unique opportunities for lectures or classes. These usually take a non-standard form, such as a specially scheduled presentation or an intensive course over a few days. Such opportunities may require advance preparation. Some may require payment; some may be without cost. If such opportunities do arise, the administration will seek to provide sufficient lead time for students to prepare appropriately. Some opportunities may be offered for academic credit. In such cases, the necessary arrangements will be made to record a student's participation and any grades that may be involved.

Grace Evangelical also encourages and will assist a student to organize study in the Holy Land at Jerusalem University College. Ask for details.

LIBRARY RESOURCES

Library Purpose Statement: *To facilitate the Biblical teaching, research, and lifelong learning of its students and faculty by assessing, anticipating, and providing essential resources, services, and instruction.*

Location: On the Bangor campus, the Library is in the Maguire Building adjacent to the main Seminary building. On the South Portland campus, the James Arthur Memorial Library is centrally located between classrooms.

Hours of Operation: On the Bangor campus, the Library is open while classes are in session and other times by request. On the South Portland campus, the Library is open while classes are in session.

Community and User Group: The resources of the Library are primarily for use by NEBC/Grace Evangelical students, faculty, and staff. Other borrowers may be approved as well.

Reference Books: On the Bangor campus, reference books are located in the reference room in the Maguire Building. On the South Portland campus, they are located on the reference shelves. Reference books are identified with an (R) in the Library catalog. All reference books are for in library use only! Once you are finished with a reference book, please leave on the table, and a staff person will reshelve the book.

Library Reserve Section: On the South Portland campus, the reserve section is located on the reference shelves. On the Bangor campus, the reserve section is located in the hallway of the Library, while textbooks for the current semester are on the counter in the Library kitchen. Faculty may place any library materials or personal copies on reserve. A member of the faculty is to wait one working day after making a reserve request before announcing it to his/her students. The loan period for reserve materials will be two hours and is for in library use only!

Periodicals: On the South Portland campus, journals, periodicals, and magazines are located in the student study room. On the Bangor campus, journals and magazines are located in the reference room. The current issue of each journal or magazine is displayed with the previous issue behind it. Earlier

issues of periodicals are located in the kitchen area of the Library. All periodicals are for library use only with the exception of the faculty.

Videos and DVDs, Audio Tapes and CDs: On the Bangor campus, all videotapes and DVDs and their catalog records are marked (VT) or (DVD). Audio Tapes are marked (AT) and CDs are marked (CD). Most may be checked out for three weeks, but designated videos and DVDs may only be used in the library for two hours. Audio/visual material has a late fee of \$1.00 per day.

Printer: There is a copier/printer available in the Library. All copies are 10 cents each. Payment is placed in the payment jar. Since the Library is not responsible for copyright infringement, anyone using the photocopier should be familiar with copyright rules and check copyright statements in the material to be copied.

Confidentiality: The Family Educational Rights and Privacy Act of 1974 (FERPA) requires that educational records be kept confidential. Since this includes library records, library users may only see their own records. Others may be given this information only if the person whose records they seek gives permission. Any questions about this should be referred to the Registrar or Academic Dean. Library records include the number of items a library user has checked out, the names of such items, fines, overdue items, and other personal information. Library staff must reveal circulation information only to a clearly identified law enforcement officer when the officer submits a search warrant issued to obtain that information. Upon submission of a search warrant, administrators must cooperate fully with the officer.

Library Catalog: The NEBC/Grace Evangelical Seminary uses the Library of Congress classification system. This classification system is posted in the Library. The Library collection can be accessed through an on-line server: World Library. Contact the Registrar for access and information.

Syllabi: NEBC/GES provides access to all past class syllabi that are furnished by the faculty. Please contact the Registrar for information.

Bangor: A letter from the Bangor Public Library dated December 11, 2003, has formalized an agreement between that facility and the Bangor campus of NEBC/GES that its students and faculty may have full use of the resources of the BPL on the same basis as other patrons of the library. With a collection of over 500,000 volumes, of which over 12,000 are in the subject of religion, the Bangor Public Library represents a very valuable resource.

South Portland: NEBC/GES students may obtain a library card from the Portland Public Library free of charge with the presentation of a current student identification card. Students may also obtain a guest card to check out books from the library of the University of Southern Maine.

ACADEMIC POLICIES

CHRISTIAN SERVICE REQUIREMENT

Every degree seeking student attending New England Bible College/Grace Evangelical Seminary is expected to be actively involved in Christian ministry in or through a local church, mission, or other on-going Christian endeavor. This requirement may be met by the student's regular participation with a local church choir, teaching Sunday School, helping to lead Junior Church, serving at a soup kitchen, food pantry, or some other Christian service work on a regular and consistent basis. This requirement is not an "internship"; rather, it typifies the Christian's appropriate lifelong involvement in the work of the Church.

Students are encouraged to write a journal or diary regularly reflecting on this service in order to track their growth, difficulties, challenges and new insights during their time as a student at New England Bible College/Grace Evangelical Seminary. This journal will remain private. However, students will be *required*, prior to graduation from their degree program, to submit to the Registrar a one-page summary of their Christian Service experience. This will become part of the student's permanent record. *Students will not be eligible for graduation without submitting this summary.*

ACADEMIC INTEGRITY

Students at New England Bible College/Grace Evangelical Seminary are held to the highest standards of academic excellence and integrity. The greatest threat to such integrity is plagiarism, which violates the fundamental trust underlying all academic work. It does not honor God and will not be tolerated.

Plagiarism can take a variety of forms, all of which are unacceptable: the extreme form is the knowing attempt to pass off someone else's work as the student's own. Most forms, however, consist of the careless mixing of a student's own thoughts and words with those of another source or sources. Direct quotes must always be in quotation marks, with a footnoted or endnoted reference to a specific source and page or electronic site. Paraphrases of another's ideas must also be so noted, and clear indication given of where a student's own analysis and/or ideas begin and end. Students should be aware that papers consisting largely of a mix of paraphrases and direct quotations, with little or none of the student's own thought and analysis, are also unacceptable—even when full and precise attribution is given. The use of sources is never intended to replace the student's own effort in describing and analyzing a given topic or issue.

Should a student have any question as to what constitutes plagiarism, he or she is encouraged to ask an instructor or the Academic Dean.

Violation Procedure:

- If a faculty member catches a student in minor plagiarism, the paper must be rewritten and a note of offense will be registered with the Academic Dean to go in the student's file.
- If it is a flagrant plagiarism or a second offense, the student will receive a grade of "F" for the assignment and the student will be placed on academic probation for one year.
- Any subsequent offense will result in dismissal from the College or Seminary.
- The desire of the College & Seminary is to act in redemptive rather than punitive ways.

STUDENT CONDUCT

New England Bible College/Grace Evangelical Seminary intends for each student to understand the implications of commitment to Jesus Christ through development of a personal character reflecting a way of life consistent with Biblical faith. We believe that the student's academic experience contributes to the development of Christian maturity and Christ-likeness. Christian maturity involves a commitment to the truth of God's Word, to the lordship of Christ, to a life of dynamic discipleship and a renunciation of self-centeredness. The mature Christian recognizes scriptural principles that govern conduct and applies these principles to attitude, conviction, and behavior (see our "Community Standard of Behavior").

Given our educational mission, this means in particular that all students are expected to demonstrate respect for their teachers and honor them for their hard-gained wisdom and professional knowledge and experience. Students are also to show respect towards their classmates, both within and outside class sessions. A similar respect shall be shown to administrators and other members of the school community, even while the same respect will be shown towards all students by teachers and staff.

We believe the following expressly violate biblical principles:

- Dishonesty in any form, such as plagiarism and cheating
- Abusive behavior
- Improper sexual behavior (any sexual activity outside the marriage of 1 man, 1 woman)
- Theft or destruction of property

Students agree to maintain academic and moral standards of conduct according to Biblical standards (see Ephesians 5-6; Galatians 5; and 1 Timothy 6).

Students should seek to maintain a vibrant personal relationship with Christ. Students are encouraged to abstain from the use of tobacco and must abstain from the abuse of alcoholic beverages and prescription drugs. **Student use of illicit drugs and abuse of prescription drugs is grounds for dismissal!** All forms of harassment are considered improper conduct.

Discipline Procedure:

- The offending student will be spoken to privately by the Instructor or the Academic Dean. The goal is to resolve the issue at this level.
- If there is still a conflict or lack of resolution, the Instructor or Academic Dean and the student will meet with the President.
- If the addressed behavior continues, this will constitute a valid reason for suspension or dismissal as a student from NEBC/Grace Evangelical.

SEXUAL HARASSMENT POLICY

It is the policy of New England Bible College/Grace Evangelical Seminary to maintain the academic environment as a Christian community that provides a place for spiritual growth, work, and study, free of all forms of sexual intimidation and exploitation. All students, staff, and faculty should be aware that NEBC/GES is prepared to take action to prevent such intimidation and exploitation and any individuals who engage in such behavior are subject to discipline. Also, the intent of this policy is

to protect the college and seminary community, provide any possible assistance or redress to a victim of sexual harassment, and protect the honor of any innocent person who might be unjustly accused of sexual harassment.

Sexual harassment can vary with particular circumstances, but, generally, it is defined as unwelcome or offensive sexual advances, requests for sexual favors, unwanted or uninvited verbal suggestions or comments of a sexual nature, or objectionable physical contact. None of these reflect a Christian attitude or commitment, and all adversely affect the working or learning environment. Coercive behavior, including suggestions that academic or employment reprisals or rewards will follow the refusal or granting of sexual favors, or conduct that unreasonably interferes with an individual's work or study performance or creates an intimidating, hostile, or offensive work/study environment, constitutes a violation of NEBC/GES's spiritual and/or educational standards, objectives and goals; such misconduct will not be tolerated.

Under the direction of the appropriate administrator, NEBC/GES will fully and effectively investigate any such report and will take whatever corrective action is deemed necessary, including disciplining or discharging any individual who is found to have violated this prohibition against harassment. The reporting student, staff, or faculty will be informed of the action taken. NEBC/GES officials will also take action to protect the reporting student, staff, or faculty, to prevent further harassment or retaliation and, as appropriate, to redress any harm done.

It is the policy of NEBC/GES not to tolerate sexual harassment, and appropriate disciplinary action will be taken whenever such harassment is demonstrated. Individuals engaging in such conduct contrary to seminary policy may be personally liable in any claim brought against them.

ATTENDANCE

Students are expected to attend all classes of the courses in which they are registered. There are, of course, circumstances such as family emergencies, long-standing prior commitments, illness or accidents which can interfere with attendance. When difficulties arise, students should consult with their instructor(s), in advance if possible, about the best way to make up missed class work. Students should keep in mind that missing a once-a-week, three-hour class at NEBC/GES is equivalent to three to four class meetings in a traditional, daytime educational setting. Accidents or illnesses will be considered in applying this policy, but repeated absence will jeopardize a student's receiving credit for the course. ***Please note: Individual instructors may specify a more detailed policy on their syllabi to which students will need to adhere.***

STUDENT ATTIRE

Dress and personal appearance shall be modest, neat, and appropriate to a place of academic endeavor, not overly casual or revealing. Students are expected to exercise sensitivity and discernment in their personal appearance, so as not to offend others or call unreasonable attention to themselves.

GRADING STANDARDS

NEBC/GES is mindful of the problem of grade inflation. For the school to maintain its academic integrity, it requires its teachers to recognize the following standards: "A" work should be truly outstanding, illustrating exceptional understanding of the class material. "B" work should illustrate

good and solid understanding of class material. At NEBC/GES, we set the bar high for “A” work. There may be courses where every student achieves the grade of “A.” This is outstanding, but it must illustrate that every student mastered the course material. The following guide will serve as general criteria for grades (adapted from Roger Garrison, *How a Writer Works*, New York: Harper & Row, 1981, pp. 126-128):

- A** The work is excellent. It demonstrates a superior understanding of the subject matter, insight into implications, original thinking, and a complete preparation of the assignment. The writing has no English usage problems, the material is effectively organized, the writer speaks clearly and firmly from the page, and it is punctual.
- B** The work is very good. It demonstrates a solid understanding of the subject matter, a recognition of implications, and a complete and punctual preparation of the assignment. The writing may show English usage problems, but the grammar, punctuation and spelling are good. The material is well organized, but transitions may be abrupt or supportive evidence thin.
- C** The work is satisfactory but is lacking in a significant area and does not show a grasp of some basic principles. The assignment is punctual and completed according to instructions; however, the writing may be awkward, unclear or contain English usage problems.
- D** The work is barely adequate, although it is still passable. It demonstrates a minimal comprehension of the subject matter. It may be late or not according to instructions. It is careless, not well organized, and the information is not under the control of the writer.
- F** This work is inadequate and fails to meet the requirements of the assignment.

Final grades for each course are given by the instructor responsible for that course, based on the above standards, the criteria presented in the course syllabus, and the instructor’s professional evaluation.

GRADING SCALE

For the evaluation of papers, exams, and other class work, the College and Seminary use a four-point grading scale as follows (for those accustomed to a 100-point scale, equivalence ranges are in parentheses):

A	= 4.0 Grade Points	(100-93)
A-	= 3.7 Grade Points	(92.9-90)
B+	= 3.3 Grade Points	(89.9-87)
B	= 3.0 Grade Points	(86.9-83)
B-	= 2.7 Grade Points	(82.9-80)
C+	= 2.3 Grade Points	(79.9-77)
C	= 2.0 Grade Points	(76.9-73)
C-	= 1.7 Grade Points	(72.9-70)
D+	= 1.3 Grade Points	(69.9-67)

D	= 1.0 Grade Point	(66.9-63)
D-	= 0.7 Grade Point	(62.9-60)
F	= 0.0 Grade Points	(Below 60)
W	= Withdrawn	
WF	= Withdrawn while failing	
WP	= Withdrawn while passing	
INC	= Incomplete	

GRADE POINT AVERAGES

The overall GPA on a student's transcript is computed adding the grade points of all courses and dividing by the number of courses, which are typically 3 credit hours each. Should students take courses of fewer or more credit hours, appropriate adjustments will be made.

ACADEMIC PROBATION

The Administration has the discretion to place a student on probation based upon poor academic performance and/or academic violation of NEBC/GES policies. At the end of any semester, a student whose overall average is below a 2.0 will be placed on academic probation. If after the next semester, the student has not raised the average to at least a 2.0, he or she will be dismissed for academic reasons. The terms and conditions of the probation will be documented in writing to the student. The Administration may place an **incoming student** on academic probation for an initial period (usually three courses plus Academic Success at the student's expense) during which the student will be monitored for satisfactory progress.

READMISSION

When a student has withdrawn during an academic semester or has been suspended for academic or administrative reasons, readmission may be applied for as follows:

After Withdrawal, a student may apply for readmission to studies in a subsequent semester by contacting NEBC/GES and submitting a new application form. Opportunity to take the same courses the student was taking at withdrawal is not guaranteed because courses and instructors change over time. It will not be possible to be readmitted to a course in the middle of any semester. If the student desires to retake the same course from which he/she withdrew, it must be taken from the beginning, at full tuition.

After Suspension, a student may apply for readmission following a period of one year. The request for readmission will be reviewed by a committee of the administration and the faculty. This committee will consider courses, if any, the student has taken at other institutions in the intervening time, along with the student's discussion of his/her other progress and readiness to return to studies at NEBC/GES. Should the committee recommend against the student's return, the student may request an interview to explore further his/her future at NEBC/GES.

TRUSTEES, ADMINISTRATION, AND FACULTY

BOARD OF TRUSTEES

- Mrs. Molly Sparling, Chair
Author, Women's Ministry Leader, Fayette, ME
- Mr. Willard E. Riley, II, President
Owner, Riley Anders Commercial Real Estate & Riley Investments, Bangor, ME;
- Rev. Dr. Jerry Mick
Senior Pastor, Crosspoint Church, Bangor, ME
- Mr. Paul M. Zebiak
President, Paul M. Zebiak, Inc, DBA Maritime International, Bangor, ME
- Mr. Lincoln J. Merrill, Jr.
President & CEO, Patriot Insurance Company, Yarmouth, ME
- Mr. Robert L. Berry, III
PE, Owner & CEO, Main-Land Development Consultants, Inc., Jay, ME
- Dr. Phillip Camill
Professor, Brunswick, ME
- Dr. Terrence W. Smith
Christian Educator, Bangor, ME
- Mr. Mark Kaman
Management Consultant, Boothbay, ME
- Rev. Dan Coffin
Pastor and Administrator, Shepherds Knoll II Retreat Center, Wayne, ME

ADMINISTRATION

- President – Willard E. Riley, II
- Vice President – Dr. Terrence W. Smith
- Academic Dean – Dr. Robert Sherman
- Registrar and Administrator – Emelia O'Roak
- South Portland Outreach Coordinator – Dr. Daniel Moore
- South Portland Liaison – Dr. Samuel Caldwell

CONTINUING FACULTY

- Jonathan Bosse
B.A. Princeton University
M.Div. Grace Theological Seminary
D.Min. Western Seminary

Charles Bradshaw

A.B. (Linguistics & Slavic), Harvard College
M.Div. Trinity Episcopal School for Ministry
D.Min. Trinity School for Ministry

Samuel J. Caldwell

B.A. Loyola University - Chicago
M.A. University of Toronto
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